

Fellow Owners of CBC –

The Board of Directors met on site at the resort on August 19<sup>th</sup>, 2019 for our regularly scheduled board meeting. Much was accomplished and some changes have occurred that I wanted to alert you to prior to your next visit to the resort.

As you know, the governance committee solicited your feedback as it relates to our current smoking policy at the resort. With the advent of e-cigarettes and vapes, a change needed to be made to our policy and we wanted as much input from you as possible. THANK YOU for the feedback and as a result, you will see, effective with week 37 (9/14) and on-going, the following changes to our policy. While smoking has always been prohibited in the units as well as on the lanai decks, it is now also prohibited on all walkways and entrances to any units. This means that the only areas available for smoking are outdoors – at least 25 feet from any unit entrance. Areas where smoking is allowed is in the parking lots and around the pool. You will see that all of the smoking vessels have been moved to help define the areas where smoking is permitted. In addition, no e-cigarettes or vapes or other form of electronic smoking is allowed within the units, lanais or walkways and also must be enjoyed in the designated smoking areas. Your support and adherence to the updated policy is very much appreciated.

It is also known that Sondra Ritchie, our general manager, has left Capital Vacations, and so Mary Allison has graciously stepped in as the interim general manager for the property. The Capital Vacations management team is actively pursuing a search for a new general manager but in the meantime, your support of Mary and her team is very much appreciated.

We are so very thankful that Hurricane Dorian decided to not enter the state of Florida but also send our thoughts and prayers to those folks, particularly in the Bahamas, that have experienced so much devastation and to those up the coast of Florida, Georgia and the Carolinas to be safe.

As always, your ownership and feedback regarding our resort is so very much appreciated. We hope to see many of you at the annual meeting on Monday, October 21, 2019.

Very sincerely,

Sarah McElwee

President, CBC Board of Directors